



## Subject: W2

Vinson Guard Service, Inc. provides **online** access for 2018 Form W2. This document can be viewed and printed through the online portal eHub.

Follow the instructions below to retrieve and print your W2.

1. Go to <https://vinsonguard.teamehub.com> on your PC

**OR**

Load the free eHub app on your smartphone.

2. User ID = your 5 digit Vinson employee number. If you do not know your employee number contact [technical assistance](#) (as shown further below).
3. Password = your personal eHub password. If you do not know your password, click the "Forgot Password" link in order to reset your password.

### **New eHub user?**

Click the "Register" link and set-up your login.

### **For technical assistance?**

(504) 529-2260 ext. 215  
or  
[ehubsupport@vinsonguard.com](mailto:ehubsupport@vinsonguard.com)

### **Former employees who received pay in 2018?**

You have temporary access to eHub from 1/31/19 through 4/15/19.

**NOTE: Form W2 is not mailed out. Online eHub access only.**